



ISLAND VIRTUAL OFFICE

Professional Office Spaces Without All The Cost

www.

IslandVirtualOffice
.com

LOCATIONS



 Sea Grove Offices
320 High Tide Drive
St. Augustine, FL 32080



 The Island Offices
100 Island Cottage Way
St. Augustine, FL 32080

For more details:

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www.islandvirtualoffice.com

Office Space for Lease at Affordable Pricing



Welcome to Island Virtual Office, where we provide shared executive-office space. Our facilities are perfect for those who are starting a company, expanding from a home office, looking to open a satellite office or downsizing from a conventional office. We offer a cost-effective alternative to renting a conventional office without all the costs.

The Virtual Office is perfect for the professional who needs a part-time office. We provide you with an office where you can meet with clients in our spacious conference rooms. You will have a prestigious address with a home base to store all your business records. Call us today for more information on how you can have your own office without all the expenses.

SERVICES

Private Offices

Private offices are available and feature access to all modern amenities as listed here.

Reception Area

Modern and sunny with comfortable chairs and magazines provided. Large, wall-mounted TV with closed captioning.

Break Room

Large hospitality center with counter and cabinets. Full refrigerator with freezer and ice maker, microwave, table and chairs.

Private Mailbox with 24-Hr. / 7-Day Access

Keyless entry, video surveillance, dedicated parking and signage included.

Fax & Copy Service

Fax and copier conveniently located for all offices.

Shared Offices

Shared offices provide a professional facility at lower costs.

Conference Room

Large conference table with leather chairs and speaker phone. Hospitality center with microwave, refrigerator, counter and sink.

Telephone Answering Service

Each office comes equipped with individual phone extension, voice mail and call notification.

Dedicated High-Speed Internet Service

Multiple ports in all offices.

Additional Services

Each office lease includes electric, water and trash removal.